

Message Text

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PAGE 01 TEHRAN 12282 130649Z
ACTION NEA-10

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----- 106159 /17
R 130541Z DEC 76
FM AMEMBASSY TEHRAN
TO SECSTATE WASHDC 0406

UNCLAS TEHRAN 12282

FOR NEA/IRN NAAS FROM MIKLOS

E.O.11652: N/A
TAGS: ASIG, AFSP, IR
SUBJ: INSPECTION COMPLIANCE REPORT

1. REGRET MIXUP OUR END FOLLOWING ARE RECOMMENDATIONS AND
ANSWERS FOR 7.1C-4 TO 7.1C-9.

2. 7.1C-4. EMBASSY TEHRAN SHOULD, AFTER CASHIER OPERA-
TIONS HAVE BEEN STREAMLINED, DETERMINE IF THE CASH ADVANCE
CAN BE REDUCED.

REDUCTIONS IN THE CASHIER ADVANCE HAVE BEEN THE SUBJECT
OF TWO STUDIES WITHIN THE BUDGET AND MANAGEMENT OFFICE.
THROUGH A SYSTEM OF LIMITING THE FREQUENCY OF CASH PAY-
MENTS AND SPEEDING UP THE SUBMISSION OF REPLENISHMENT
VOUCHERS TO RFC A STREAMLINING OF OPERATIONS IS TAKING
PLACE. AT THIS TIME IT IS TOO EARLY TO DETERMINE IF THE
CASHIER ADVANCE MAY BE REDUCED. A MAJOR CONSIDERATION
WILL BE THE FREQUENCY OF FLIGHTS TO AND FROM THE REGIONAL
FINANCE CENTER AND ALSO THE SPEED WITH WHICH FRC MAKES
REIMBURSEMENT TO THE CASHIER. AT PRESENT THE EARLIEST
POSSIBLE TIME FOR CHECK RETURN FROM PARIS IS NINE DAYS
WITH THE AVERAGE FOR JULY AND AUGUST BEING 17 DAYS
TURNAROUND.

3. 7.1C-5. EMBASSY TEHRAN SHOULD ABOLISH AND
REPROGRAM ONE OF THE SEVEN POSITIONS ASSIGNED TO THE
FUNDS CONTROL UNIT AS SOON AS PEACE CORPS ACTIVITIES
ARE PHASED OUT. (POSITION NOS. 530.6 (P), 531.2 (P),
531.11 (P), 532.3, 531.13, 531.14 (P) OR 530.3)

POSITION NO. 531.13 HAS BEEN REPROGRAMMED WITHIN
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THE EMBASSY IN REFERENCE TO RECOMMENDATION 7.1C-11.

4. 7.1C-6. EMBASSY TEHRAN SHOULD REQUIRE THAT ALL CASH COLLECTIONS, EXCEPT CONSULAR FEES, BE MADE TO THE CLASS B CASHIER AND A GENERAL RECEIPT (FS-459) BE PROVIDED THE PAYEE.

PROCEDURES WITHIN THE CASHIER UNIT HAVE BEEN CHANGED SO THAT ALL COLLECTIONS ARE TAKEN IN BY THE CLASS B CASHIER PERSONALLY. THE TWO AREAS IN WHICH CASH COLLECTIONS ARE NOT ACCOUNTED FOR ON INDIVIDUAL FS-459 (GENERAL RECEIPT) RE BEING STUDIED BY THE BUDGET AND FISCAL OFFICER AND THE SECTIONS CONCERNED (GSO AND C&R) TO DETERMINE HOW CURRENT PRACTICES CAN BE BROUGHT IN LINE WITH REGULATIONS.

5. 7.1C-7. EMBASSY TEHRAN SHOULD MAINTAIN AN ACCOUNTABILITY RECORD FOR ALL OFFICIAL COLLECTIONS.

AN ACCOUNTABILITY RECORD AS REQUIRED BY RFC PROCEDURES HAS BEEN AND IS BEING MAINTAINED BY THE CASHIER FOR ALL OFFICIAL COLLECTIONS.

6. 7.1C-8. EMBASSY TEHRAN SHOULD DISCONTINUE PAYING THE TRANSPORTATION COSTS OF SERVANTS TO OTHER COUNTRIES.

SEE AMBASSADOR HELMS' LETTER OF AUGUST 25, 1976 TO UNDERSECRETARY EAGLEBURGER.

7. 7.1C-9. EMBASSY TEHRAN SHOULD FULLY DOCUMENT THE BASIS FOR SERVANT WAGES AND THE PER PERSON AMOUNTS FOR REPRESENTATION EXPENSES.

REPRESENTATION FUNDS USERS HAVE BEEN SURVEYED AND DOCUMENTATION IS ON FILE. SERVANTS WAGES ARE PAID IN ACCORDANCE WITH PREVAILING WAGE SCALES IN THE LOCAL COMMUNITY.
HELMS

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